

Bangor University

Scheme of Delegation and Decision-Making Powers

Date	Purpose of Issue/Description of Change	Equality Completed	Impact	Assessment
12 th April, 2019	Initial Issue			
16 th April 2021	Review and re-approval			
7 th July 2021	Minor amendments and re-approval by the Chair, Nominations & Governance Committee			
23 June 2023	Full review and re-approval by the Nominations & Governance Committee and the Council			

Policy Officer	Senior Responsible Officer	Approved By	Date
	University Secretary	Nominations & Governance Committee University Council	23 June 2023 7 July 2023

This Policy will be reviewed in two years

Bangor University

Scheme of Delegation and Decision-Making Powers

1. Introduction

The University is an independent corporation, whose legal status derives from a Royal Charter originally granted in 1885. It was registered as a charity (number 1141565) in 2011. Its objects, powers and framework of governance are set out in the Charter, to which amendments are approved by the Privy Council from time to time.

The Council is the governing body and is responsible for the finance, property, investments, and general business of the University, and for setting the general strategic direction of the institution.

This Scheme sets out the responsibilities and delegated authorities for making key decisions in the name of, or on behalf of, Bangor University. Emphasis is given to those decisions taken by, or delegated from the University Council, but the document also details other responsibilities for key decisions, in accordance with University Charter, ordinances and published policies. It is not intended to be a full and complete description of the roles, remits, responsibilities and powers of all committees and individuals.

This Scheme sets out responsibility for the final approval stage of the decision-making process, whilst providing a framework to inform decision-making in other areas. It is not concerned with the location of responsibility for the original formulation of whatever proposal or recommendation requires a final decision to be made. Typically, such responsibility will be set out within a specific committee's terms of reference, or rest with individual senior officers, as set out in their roles.

2. Key Principles

1. This Scheme has been prepared with careful reference to the University's Charter and Ordinances, it should be noted, however, that the Charter and Ordinances constitute the overriding authority, should there be any contradiction.
2. Where the Council has chosen to delegate the approval and execution of a decision or process, they retain ultimate accountability and corporate responsibility for that decision or process, and this delegation can be withdrawn at any time.
3. Unless the Charter or Ordinances require Council to work with the Vice-Chancellor, Senate, or other parties regarding key decisions or processes it should be assumed that Council reserves the right of authorisation in areas where it has ultimate authority.
4. As the Chief Executive and senior academic officer of the University the Vice-Chancellor is responsible to the University Council – within the framework laid down by the Charter, and Ordinances, the Memorandum of Assurance and Accountability, and the Financial Management Code between the University and HEFCW, the University's Financial Regulations and this Scheme of Delegation and Decision-making Powers – for the operational management of all aspects of

the University's work. The Vice-Chancellor may delegate responsibility for specific aspects of the University's management to the Executive Board, to University Officers and Deans, but retains ultimate responsibility.

5. The Chief Financial Officer is responsible to the University Council (through the Vice-Chancellor) for the establishment and delivery of a financial strategy, financial control, and other financial matters.
6. The University Secretary is responsible to the University Council (through the Vice-Chancellor and Chair of Council) for effective governance at the University and is the Secretary to Council and its committees. The University Secretary has delegated the secretariat role for certain committees to other officers of the University
7. The Chief Operating Officer is responsible to the University Council (through the Vice-Chancellor) for the leadership and overall management of professional services, with the exception of the Financial Services and University Secretary teams, in accordance with their job description, and the policies and Financial Regulations of the University. They may delegate responsibility for specific aspects of the service to Directors but retain ultimate responsibility for the management of their services.
8. The Pro Vice-Chancellors (through the Vice-Chancellor), and Pro Vice-Chancellors & Heads of College (through the Deputy Vice-Chancellor) are responsible to the University Council for the leadership and overall management of their portfolio areas, and where relevant their respective colleges, in accordance with their job descriptions, and the policies and Financial Regulations of the University. They may delegate responsibility for specific aspects of their portfolios/college management to others but retain ultimate responsibility.
9. Where delegated power exists it is imperative that the senior officer to whom authority has been delegated ensures that appropriate frameworks and procedures are in place within their area of responsibility before delegating further (see 11 below). Furthermore, any further delegation of responsibility must also be subject to, and informed by, overarching standard University procedures for financial transactions and policy matters.
10. The Senate's powers are defined by the Charter, as *being the academic authority of the University, responsible for the academic work both in teaching and research and for the regulation and superintendence of the education and discipline of students. The Senate may exercise such other functions as may be conferred upon it by the Ordinances.*

Senate may delegate certain of its powers to sub-committees or college boards, and Senate also has the right to discuss and declare an opinion on any academic matter relating to the University which the University Council shall take into consideration. Regarding academic matters the Vice-Chancellor is the ex officio Chair of Senate and may therefore, where necessary for the good of the University, take decisions within the purview of Senate on its behalf (such decisions to be reported to the next meeting of Senate).

11. Except as otherwise provided, individuals and bodies in whom authority is vested by this Scheme of Delegation and Decision-making Powers may sub-delegate to others provided that such sub-

delegation is consistent with financial and other regulations and recorded and reported (for example the Chief Financial Officer in respect of financial authority levels). Where sub-delegated authority is in place, those in whom authority is vested by this Scheme must hold, and keep updated, a signed and dated sub-delegation list, setting out the responsibilities held by other members of staff.

12. In the event of a major incident or crisis it is recognised that decisions may need to be made by exception outside of the normal procedures outlined within this Scheme. Several arrangements are in place to support such circumstances. Specific authorities and responsibilities in the event of a major incident or crisis are outlined in the University's Emergency Management Policy and Major Emergency Response Plan.
13. This document will remain a live document and will be regularly updated as appropriate. The latest version will be held by the University Secretary and will be subject to regular review, at least every three years, by the Nominations & Governance Committee.

3. Exercising delegated powers

In exercising their delegated powers under this Scheme, and in accordance with legislation, decision-makers (a decision-maker may either be an individual or a committee) **MUST**:

- a) Act in the best interests of the University, its staff, and students, and not under the direction of a third party.
- b) Act in accordance with the University's strategic objectives; its rules, regulations, and procedures; and within any budgetary or legal constraints.
- c) Act within the scope of their powers – no decision-maker holds unfettered authority to make decisions on matters outside the scope of this Scheme.
- d) Act reasonably, impartially and in good faith when reaching a decision.
- e) Decline to handle matters in which they have an actual or perceived (whether fairly or not) conflict of interest.
- f) Exercise procedural fairness by consulting appropriately with other officers, individuals or groups who have a legitimate interest in the matter at hand and keeping them informed of developments.
- g) Make their final decision having given fair weight to all available evidence, feedback, and advice.
- h) Inform all parties of the outcome, and be prepared to give reasons
- i) Report to Council, Senate, the Executive Board, or the relevant Committee, as appropriate, on all significant decisions taken

4. Format of the Scheme

The main framework of the Scheme outlines decision-making powers across the following three broad categories: -

a) Authorities of / Stipulated by the University Council

Elucidation of the primary responsibilities of Council as defined in Ordinance 1 including details of any delegation of responsibilities determined by Council.

b) Authorities Stipulated by Charter and Ordinance

Other than responsibilities of Council covered in a) above other statutory and delegated decision-making powers which are set out in the University's Charter and Ordinances cannot therefore be amended without Council, and/or Privy Council approval.

c) Other Key Decision-making Powers

These are authorities and processes which, although not formally recorded in Charter or Ordinance, nor relating directly to the responsibilities of Council, are nonetheless key elements of the University's decision-making structure and are included in this Scheme as a useful source of reference.

5. Definitions

"Authority": refers to derived or delegated power. In the case of delegated authority, this is the authorisation of another individual to act on the main authority's behalf right through to the conclusion of the delegated decision or process, subject to any limits defined.

"Routed via": applies to committees or individuals who have no formal authority, but have the right to comment, and for those comments to be considered before a final decision is taken.

"Recommendation from": applies to committees or individuals who do not have the final decision-making power, but who nonetheless play a formal part in the approval process. Such committees or individuals recommend decision or policies for final approval.

"Report to": applies to committees or individuals who have no formal authority but should be made aware of the matter in question either prior to or after a decision being taken, as appropriate.

"Responsibilities": where referred to in related sections of the Charter, or Ordinances, may include descriptions of the role, general duties of rights of the body or individual concerned.

6. Subsidiary Companies

Wholly owned subsidiaries are governed by their own Boards as far as their operations are concerned. In this context, any delegations they put in place must be consistent with those outlined for the University in this document

The University establishes a control framework within its *Subsidiary Companies Policy & Procedures* which they must operate. This consists of the following elements: -

- a) All Directors and the Chair shall be appointed by the Nominations & Governance Committee on behalf of the Council.
- b) The Articles will establish limits on their sphere of operation that cannot be amended without Shareholder and University consent.
- c) They must annually submit a Business Plan that will be subject to review by the Finance Committee from which a budget will be agreed.
- d) They may periodically be asked to provide a Strategic Plan or an update of the same.
- e) All financial dealings will be undertaken through Financial Services, including payroll, payments, processing of income, cash, banking etc. Any increase in loan or credit facilities will require support from the Finance Committee. Where there is a need to act quickly in relation to any financial matter, it is essential that the Chief Financial Officer and the Chair of the Finance Committee are involved in any decisions undertaken, and that a full report is provided to the next meeting of the Finance Committee.

7. Delegation to the Chair

Ordinance 10 states:

The Chairs of the Council, the Senate and each Committee thereof are hereby authorised to decide urgent matters on behalf of the body which they chair.

For the purposes of this Ordinance, 'urgent matters' shall be deemed to constitute:

- (a) matters relating to the detailed implementation of issues and policies already determined by the body concerned*
- (b) the conduct of routine, non-controversial business, or*
- (c) matters in respect of which delay would be liable to create undue difficulty and/or prejudice the interests of the University.*

Any executive action taken by a Chair under the terms of this Ordinance shall be reported in writing to the next scheduled meeting of the body concerned.

Before taking such executive action, the Chair may consult informally with such members of their Committee as they deem appropriate.

Any Chair who considers that an urgent matter referred for executive decision merits consideration by the body concerned shall have the power to convene a special meeting of the body to consider that specific matter. Any such special meeting shall take place, either in person or virtually, within 7 days

of the Chair deciding to convene the meeting, irrespective of the provisions of any relevant Standing Orders of that body which shall be deemed to be suspended to permit the meeting to take place.

8. Urgent Circumstances

In the absence of a defined principle of delegated authority, or in the event of uncertainty as to whom a decision or process should be delegated, a guiding principle should be to 'refer upwards'. Those people or groups to whom responsibility for decision making has been delegated must not delegate the decision further without approval.

A decision-maker is not required to exercise a delegated power in any case and must not do so if the matter appears to involve matters of public controversy, major questions of policy not yet determined by the University or its committees, or any significant change from previous practice. In such cases any Officer or Committee to whom power to act has been delegated should refer the decision back to Council or Senate, or the relevant Committee, for the final decision to be made.

In the absence of the final authority and the delegated authority, decisions must be escalated to the Vice-Chancellor, or Chair of Council as appropriate.

9. List of Final and Delegated Authorities

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
9.1	Governance, management, and control			
a)	Amendments to Charter	Privy Council		Charter Section 19 by a resolution passed at a Council meeting by a majority of not less than three-fourths of those present and voting
b)	Execution of the responsibilities of Council	Council	Chair of Council (Ordinance 2) Council Committees (as specified) (Ordinance 15)	Ordinance 1 In addition, the Council has elected to delegate certain of its responsibilities to the Chairs of Committees as specified in Ordinance 10
c)	Execution of the responsibilities of the Executive Board	Council	University Committees Boards or Steering Groups	Ordinance 16
d)	Approval of new and amended Ordinances	Council	Nominations & Governance Committee	Ordinance 10. On the recommendation of the Nominations & Governance Committee

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
e)	Approval of new and amended Regulations	Senate	Senate Regulations & Special Cases Committee	Ordinance 12
f)	Approval of new and amended Standing Orders	Council		Ordinance 1
g)	Use of the University Seal	Council		Ordinance 8
h)	Standing Orders, Membership and Terms of Reference for Council Committees	Council	Nominations & Governance Committee	Ordinance 1 Ordinance 15 In the case of committee membership for Council members, this is recommended to Council by the Council Nominations and Governance Committee Senate Appointments to Council Committees are recommended to Senate by the Senate Nominations Committee
i)	Membership and Terms of Reference of University Committees	Executive Board		
j)	Declarations of Interest	University Secretary		Ordinance 11 - each year the University Secretary will ask all Council members, Executive Board members and Directors of

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
				Professional Services to complete/update a Register of Interests Form. Other staff groups may also be included.
9.2	Strategy and Policy Development			
a)	Approval of the University Strategic Plan and its KPIs Approval of University Sub-Strategies and their KPIs	Council Executive Board	Finance Committee Routed to the Executive Board via Senate / Council Committees as appropriate.	Ordinance 15 Council on the recommendation of the Finance Committee In consultation with the Council
b)	Approval of Annual Assurance Return and Financial Forecasts to HEFCW	Council	Finance Committee Audit & Risk Committee	Financial Forecasts routed via Finance Committee. Council approval stipulated by HEFCW in the Financial Management Code
c)	Approval of Risk processes	Council		Routed via Audit & Risk Committee

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
9.3	Appointments and Staffing Matters			
a)	Appointment of the Chancellor	Council		Ordinance 9
b)	Appointment of Independent members of Council	Council	Nominations and Governance Committee	Ordinance 3, Council on the recommendation of the Nominations & Governance Committee
c)	Appointment of persons to represent the University on various bodies and subsidiary companies.	Council	Nominations and Governance Committee	Ordinance 19, Nominations and Governance Committee
d)	Appointment of non-academic staff on Council	Council		Ordinance 5 on nomination from the Secretary to Council following a ballot
e)	Appointment of the Vice-Chancellor	Council	Council Appointment Committee	Ordinance 29 Council on the recommendation of an Appointment Committee of Council
f)	Appointment of Deputy Vice-Chancellor	Council	Routed via an Appointment Committee	Council on the nomination of the Vice-Chancellor
g)	Appointment of Pro Vice-Chancellor(s)	Executive Board	Routed via an Appointment Committee	Executive Board on the nomination of the Vice-Chancellor
h)	Appointment of the Secretary to the Council	Council	Nominations & Governance Committee	Ordinance 7 Council on the recommendation of the

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
				Nominations & Governance Committee
i)	Appointment of the Auditor or Auditors	Council	Audit & Risk Committee	Ordinance 30 appointed annually by the Council
j)	Appointment of Heads of Schools within Colleges	Executive Board	Vice-Chancellor	On the recommendation of the Vice-Chancellor following an Appointment Panel
k)	Appointment of Personal Chairs, Honorary Professors, Research Professors, Visiting Professors and Readers	Executive Board	Professors and Readers Committee	Reported to Council
l)	Appointment of established Chairs	Executive Board	Executive Board routed via an Appointment Committee	Reported to Council
m)	Salaries of staff above £100k	Council	Remuneration Committee shall consider the Vice-Chancellor, members of the Executive Board, and staff in receipt of salaries of £100,000 and above.	Ordinance 15 The Council shall receive reports from the Remuneration Committee.
	Salaries of staff between the top point of the single spine and £100k	Remuneration Committee	Senior Staff Pay Review Group shall consider salaries of staff in receipt of salaries between the top point of the Single Spine and £100,000.	

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
	Recognising pay progression within grades, additional increments, and one-off payments	Remuneration Committee	Remuneration Sub-Committee	Pay Progression within Grades and Contribution Related Pay
m)	Redundancy Process	Council	People & Culture Committee	Statute XX (Part II) Council on the recommendation of the People & Culture Committee.
n)	Staff dismissal, disciplinary and grievance procedures	Council	People & Culture Committee	Statute XX
o)	Award of honorary fellowships and degrees	Council	Honorary Degrees and Fellowships Committee	Ordinance 15 – Council on the recommendation of the Honorary Degrees and Fellowships Committee.
p)	Approval of outside work/consultancy by University Staff	Executive Board	Vice-Chancellor for members of the Executive Board Deputy Vice-Chancellor for Pro Vice-Chancellor / Head of College Pro Vice-Chancellor / Head of College for Heads of School Heads of School for academic staff within their School.	University Policy on Consultancy

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
			<p>Chief Operating Officer for Directors of Professional Services (other than Financial Services and the University Secretary's Office)</p> <p>Directors of Professional Services for staff within their portfolio</p>	
q)	Approval of Terms and Conditions of service, including remuneration, retirement/redundancy compensation packages	Council	Executive Board through Chief People Officer	Financial Regulations (Section 7)
9.4	Student Matters			
a)	Student Discipline	Senate	<p>Vice-Chancellor</p> <p>Disciplinary Officers</p> <p>Board of Discipline</p> <p>Board of Appeal</p>	Ordinance 17 and Regulation 21
b)	Approval of Student Tuition Fee rates	Executive Board	<p>Education and Student Experience Committee, a recommendation to the Executive Board</p> <p>For international fees and fees for TNE, Global Engagement Committee,</p>	Ordinance 15 Finance Committee to approve mechanisms for setting tuition fees.

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
			a recommendation to the Executive Board	
c)	Approval of Student Residential Fees	Executive Board	Executive Board	Ordinance 15 Finance Committee to approve mechanisms for setting other fees.
d)	Approval of External Examiners	Senate		Academic Quality Manual (The process for appointing External Examiners is contained in the relevant Codes of Practice within the Academic Quality Manual)
9.5	Budgetary and financial matters			
a)	Approval of the Annual Budget and Financial Forecasts	Council		On the recommendation of the Finance Committee
b)	Management of revenue, property, and investments	Council	Executive Board Finance Committee	Ordinance 15 and 16 Council and the Financial Regulations
c)	Approval of Annual Financial Statements	Council	Finance Committee Audit and Risk Committee	Ordinance 15 Council on the recommendation of the Finance Committee / Audit & Risk Committee / Chief Financial Officer
d)	Approval of the Capital Programme	Council	Finance Committee	Estates capital projects should be approved in accordance with the

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
				framework in the Capital Projects Manual. For other projects, any project-related costs where the project is expected to exceed £1 million in total should be submitted with a business case to the Executive Board, who will refer the matter to the Finance Committee for scrutiny, and subsequently to the Council.
e)	Monitoring of financial position in year	Council	Finance Committee	Estates capital projects should be approved in accordance with the framework in the Capital Projects Manual. For other projects, any project-related costs where the project is expected to exceed £1 million in total should be submitted with a business case to the Executive Board, who will refer the matter to the Finance Committee for scrutiny, and subsequently to the Council.
f)	Creation of new enterprises or companies	Council	Finance Committee	Ordinance 15 Council on the recommendation of the Finance Committee
g)	Accountable Officer for the University	Vice-Chancellor		Financial Regulations

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
h)	Treasury management within overall treasury strategy, including investments	Chief Financial Officer	Bank signatories as agreed by Finance Committee	Financial Regulations
i)	Establishment of borrowing facilities	Council	Finance Committee	Ordinance 15
j)	Amendment to borrowing facilities	Finance Committee	Executive Board	
k)	Approval of sale of equity or transfer of business in University companies	Council	Finance Committee	Ordinance 15
l)	Acceptance of donations and endowments	The Council	<p>All potential or actual donations to the University of £100,000 or more, or all potential or actual donations of less than £100,000 that take a donor's cumulative donations to the University over £100,000, must be considered by the Gift Oversight Group with a recommendation then made to the Executive Board.</p> <p>All potential or actual donations where the financial value to the University of a proposed activity exceeds £1m, will be considered by the Council, on the recommendation of the Executive Board (having</p>	Gift Acceptance Policy

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
			received a recommendation from the Gift Oversight Group)	
m)	Write off bad debt	Executive Board	Up to £5000 Deputy Chief Financial Officer Up to £100,000 Chief Financial Officer. Over £100,000 Chief Financial Officer with approval from the Executive Board	Significant write-offs to be noted in the Quarterly Financial Performance Report
n)	Authorisation of Contracts or Deeds under Seal	Council (including University Seal)	Normally University Secretary and one of the following. In the University Secretary's absence two of the following Vice-Chancellor Chief Financial Officer Chief Operating Officer	Ordinance 8
o)	Appointment of University Employer-nominated Pension Trustees	Council	Nominations & Governance Committee	
p)	Employer Representative in respect of BUPAS	Chief Financial Officer		

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
9.6	Capital Programme and Estates Matters			
a)	Approval of Capital Projects	Council	Finance Committee.	Capital Programme Management Framework stipulates the categorisation of Projects and the authority required.
b)	Acquisition of property and land	Council		Ordinance 15 By full Council only
c)	Disposal of property and land	Council		Ordinance 15 By full Council only
d)	Other Estates and IT-related contracts (e.g., building contracts, utilities contracts, IT systems contracts)	Council	Chief Transformation Officer Director of Estates and Campus Services / Director of Digital Services	Financial Regulations (in accordance with Appendix A of the Regulations)
e)	Oversight of University-owned residential accommodation and catering and hospitality services	Council	Finance Committee	Ordinance 15 Council on the recommendation of the Finance Committee
8.7	Contracts, Agreements and Licences			
a)	Approval of contracts and agreements (not otherwise specified in this Scheme)	Council	Vice-Chancellor Deputy Vice-Chancellor Chief Operating Officer Chief Financial Officer Chief Transformation Officer University Secretary	Financial Regulations (Appendix A)

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
			Pro Vice-Chancellor (Global Engagement) for Global activities	
b)	Research and research-related contracts and agreements	Executive Board	<p>Chief Operating Officer / Chief Financial Officer / University Secretary / Chief Strategy and Planning Officer</p> <p>Pro Vice-Chancellor (Research)</p> <p>Pro Vice-Chancellor (Global Engagement) for global activities</p> <p>Head of IRIS / Head of Legal Services <£1m</p> <p>Post Award Manager / Research Impact and Development Manager <£500k</p>	Financial Regulations (Section 5.5)

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
c)	Memoranda of Understanding relating to the development of relationships in research, innovation, or skills relationships	Executive Board	Vice-Chancellor / Deputy Vice-Chancellor Pro Vice-Chancellor (Research), Pro Vice-Chancellor (Welsh Language, Civic Engagement and Strategic Partnerships) or Pro Vice-Chancellor (Global Engagement) as MOU dictates.	
d)	Commercialisation agreements and contracts relating to confidentiality, non-disclosure, material transfer etc. Legal confirmations (including deeds) relating to the prosecution of intellectual property with relevant international offices (or equivalent).	Executive Board	Chief Financial Officer / University Secretary / Pro Vice-Chancellor (Research) / Chief Strategy and Planning Officer Head of IRIS / Head of Legal Services <£1m Post Award Manager / Research Impact and Development Manager <£500k	In relation to Intellectual Property, any authorisation required should presume a need for confirmatory scrutiny of a business case or equivalent before determining the level of authority required.
e)	Employment related contracts	Council	Chief People Officer	Financial Regulations (Section 7.10)
f)	Agreements for the provision of services by the University	Chief Financial Officer	Deputy Chief Financial Officer <£1m	Financial Regulations (Section 10), and nominees as per Chief Financial Officer

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
g)	Externally Validated Programmes / Franchised Programmes / Collaborative Agreements / Joint and Dual Programmes, Doctoral Training Centres and/or any other form of major partnership	Executive Board	Vice-Chancellor (all) Deputy Vice-Chancellor or Pro Vice-Chancellor (Education) for UK matters Pro Vice-Chancellor (Global Engagement), for international matters	Code of Practice for Collaborative Provision
h)	Articulation Agreements and Memoranda of Understanding relating to the development of education partnerships	Executive Board	Vice-Chancellor (all) Deputy Vice-Chancellor or Pro Vice-Chancellor (Education) for UK matters Pro Vice-Chancellor (Global Engagement), for international matters	Code of Practice for Collaborative Provision
i)	Collaboration with other HEIs to provide taught modules / Work-based learning modules	Executive Board	Pro Vice-Chancellor (Education), for UK matters / Pro Vice-Chancellor (Global Engagement), for international matters Pro Vice-Chancellor/Head of College	Code of Practice for Collaborative Provision / Procedure for Placement Learning (Procedure 3)
j)	Approval of regulatory licences (human tissue, Animal (Scientific Procedures) Act etc.)	University Secretary - human tissue		

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
		Chief Operating Officer - other regulatory licences		
k)	Approval of requests from third parties to use the University's copyright	Chief Transformation Officer	Director of Digital Services	
l)	Data Sharing Agreements under the Data Protection Act 2018	University Secretary	Head of Legal Services	
9.8	Media and Information Matters			
a)	Filming Agreements	Executive Board	Chief Marketing Officer / Director of Communications and Brand	
b)	Authorisation of media releases	Executive Board	Chief Marketing Officer / Director of Communications and Brand	
c)	Approval of the use of the University crest/logo	Executive Board	Chief Marketing Officer / Director of Communications and Brand	
d)	Classification of information under the Freedom of Information Act (Bangor University Publication Scheme)	University Secretary	Head of Legal Services	
e)	Application of sanctions relating to individual access to University library services and facilities	Chief Transformation Officer	Director of Digital Services	

		Final Authority	Delegated Authority (if any)	Delegation Limits, Context and Process
f)	Application of sanctions relating to the Information Security Policy	Chief Transformation Officer / University Secretary	Director of Digital Services / Head of Legal Services	
g)	Approval of external use of University computing and software facilities	Chief Transformation Officer	Director of Digital Services	
9.9	Legal Obligations			
a)	Oversight and management of Health and Safety Legislation and the University's Health and Safety Policy	Council	Chief Operating Officer Health, Safety and Emergency Management Committee Pro Vice-Chancellor (Global Engagement) specifically for Duty of Care overseas	
b)	Oversight and management of the requirements of the Welsh Language Measure 2011	Council	Pro Vice-Chancellor (Welsh Language, Civic Engagement and Strategic Partnerships) Welsh Language and Culture Committee Welsh Language Affairs Committee	Ordinance 15 Council on the recommendation of the Welsh Language Affairs Committee